

MG Dodge Chiropractic, PC: NOTICE OF PRIVACY PRACTICES

THIS NOTICE DESCRIBES HOW MEDICAL INFORMATION ABOUT YOU MAY BE USED AND DISCLOSED AS WELL AS HOW YOU CAN GET ACCESS TO THIS INFORMATION. PLEASE REVIEW IT CAREFULLY.

MG Dodge Chiropractic is required by law to maintain the privacy and confidentiality of your protected health information and to provide our patients with notice of our legal duties and privacy practices with respect to your protected health information.

Disclosure of Your Health Care Information

Treatment

We may disclose your health care information to other health care professionals within our practice for the purpose of treatment, payment or health care operations.

Payment

We may disclose your health information to your insurance provider for the purpose of payment or health care operations.

Emergencies

We may disclose your health information to notify or assist in notifying a family member, or another person responsible for your care about your medical condition or in the event of an emergency or of your death.

Public Health

As required by law, we may disclose your health information to public health authorities for purpose related to: preventing or controlling disease, injury or disability, reporting child abuse or neglect, reporting domestic violence, reporting to the Food and Drug Administration problems with products and reactions to medications, and reporting disease or infection exposure.

Judicial and Administrative Proceedings

We may disclose your health information in the course of any administrative or judicial proceedings.

Law Enforcement

We may disclose your health information to a law enforcement official for purposes such as identifying or locating a suspect, fugitive, material witness, or missing person, complying with a court order or subpoena, and other law enforcement purposes.

Deceased Persons

We may disclose your health information to coroners or medical examiners.

Organ Donors

We may disclose your health information to organizations involved in procuring, banking, or transplanting organs and tissues

Research

We may disclose your health information to researchers conducting research that has been approved by an Institutional Review Board

Public Safety

It may be necessary to disclose your health information to appropriate persons in

order to prevent or lessen a serious and imminent threat to the health or safety of a particular person or to the general public

Specialized Government Agencies

We may disclose your health information for military, national security,prisoner and government benefits purposes.

Marketing

We may contact you for marketing purposes or fundraising purposes

Change of Ownership

In the event that MG Dodge Chiropractic is sold or merged with another organization, your health information/record will become property of the new owner

Your Health Information Rights

- 1) You have the right to request restrictions on certain uses and disclosures of your health information. Please be advised however that Dr. Michelle Dodge is not required to agree to the restriction that you requested.
- 2) You have the right to have your health information received or communicated through an alternative method or sent to an alternative location other than the usual method of communication or delivery, upon your request.
- 3) You have the right to request that MG Dodge Chiropractic amend your protected health information. Please be advised however that MG Dodge Chiropractic is not required to agree to amend your protected health information. If your request to amend your health information has been denied, you will be provided with an explanation of our denial reason(s) and information about how you can disagree with the denial.
- 4) You have a right to receive an accounting of disclosures of your protected health information made by MG Dodge Chiropractic.
- 5) You have the right to a paper copy of this Notice of Practices at any time upon request.

Changes to this Notice of Privacy Practices

MG Dodge Chiropractic reserves the right to amend this Notice of Privacy Practices at any time in the future, and will make the new provisions effective for all information that it maintains. Until such amendment is made, MG Dodge Chiropractic is required by law to comply with this notice.

MG Dodge Chiropractic is required by law to maintain the privacy of your health information and to provide you with notice of its legal duties and privacy practices with respect to your health information. If you have any questions about any part of this notice or if you want more information about your privacy rights, please contact: Dr. Michelle Dodge. Our office phone (315) 498-0243. If Dr. Michelle Dodge is not available, you may make an appointment for a personal conference in person or by telephone within 2 working days.

Complaints

Complaints about your privacy rights, or how MG Dodge Chiropractic has handled your health information should be directed to Dr. Michelle Dodge.

This notice is effective as of ___/___/___

I have read the Privacy Notice and understand my rights contained in the notice. By way of my signature, I provide MG Dodge Chiropractic with my authorization and consent to use and disclose my protected health care information for the purposes of treatment, payment,and healthcare operations as described.

_____ Patient's Name (print)

_____ Patient's Signature

___/___/___ Date

